

## JURE KRIZANAC

*"The time I spent at ReSOURCE (in their ReTRAIN program) was very helpful to me. The training I received helped me secure my current job. I recommend this program to anyone looking to make a change in their career."*



Jure was in ReTRAIN's Office Administration program and graduated in January 2010. He is now currently employed full time at UVM.

## NAOMI TRAYAH

*"It was a great program. I've learned a lot through the hands-on experience. I enjoy helping others and teaching them what I know. I care about the people who we're helping and I want my quality of work to be high. I try to pass that on to our new trainees. This program gave me confidence in what I'm doing and thinking about going out to find work after my year as an AmeriCorps member."*



Naomi completed the 12-month Computer Systems Technology program in 2011 and now works at ReSOURCE as an AmeriCorps member in the computer repair shop. One of Naomi's responsibilities is training new students.

## TIM TOFANI

*"I learned problem solving through hands on learning. In this program you're doing it yourself instead of out of a text book. I was out in the field with real problems that exist like the dangers of working with gas. I like the work I'm doing now and I'm proud of what I've accomplished."*



Tim graduated in April of 2011 and was placed at Blodgett Supply through ReSOURCE's Graduate Placement Service.

## CONTACT:

For more information on ReTRAIN's programs, please call (802) 658.4143 x16

You can also learn more about ReTRAIN programs and download an application by visiting our website at [www.resourcevt.org](http://www.resourcevt.org)

## YouthBuild

For more information about YouthBuild, please call (802) 658.4143 x39

To download a YouthBuild brochure and YouthBuild application, please visit [www.resourcevt.org](http://www.resourcevt.org)



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ReSOURCE is an EOE. Services to individuals with disabilities are available upon request.

## Mission Statement:

ReSOURCE's mission is to meet community and individual needs through **(1)** education and job skills training, **(2)** environmental stewardship, and **(3)** economic opportunities.



Member since 2008



Green Mountain  
United Way



**Providing individuals with the skills and opportunity to succeed.**

We'll help you develop marketable job skills and work credentials for your desired career.

- **Apprentice-style Training**
- **Work Experience**
- **YouthBuild**

Serving Chittenden and Washington Counties, with offices in Burlington and Barre.

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## APPRENTICE-STYLE TRAINING

ReTRAIN's Apprentice-style training program serves individuals who are ready to work but need marketable job skills and work credentials for their desired career. Some applicants have been unemployed or under-employed; others are skilled in other trades but are retraining because their jobs have disappeared due to downsizing or relocation, or need new skills after suffering an occupational injury.

Apprentice-style training is available in one of the following programs:



**OFFICE ADMINISTRATION:** teaches the skills that are needed to succeed in today's office environment. Training includes Microsoft Office applications, time and task management, and cash management in support of a sales and service operation. **This is a 6-month program offered in Burlington.**

**MAJOR APPLIANCE RePAIR:** teaches all aspects of diagnosing, repairing and maintaining major appliances. All students receive Type I refrigeration certification and may choose to pursue natural and LP gas certifications as well. **This is a 9-month program offered in Williston.**



**COMPUTER SYSTEMS TECHNOLOGY:** teaches the diagnostic skills needed to repair computers as well as how to set up and maintain networks. **This is a 12-month program offered in Burlington.**



**ASSISTIVE TECHNOLOGY AND DURABLE MEDICAL EQUIPMENT:** teaches customer service skills needed for success in a variety of customer service settings. This program also focuses on minor repair and sanitation of assistive technology and durable medical equipment and specific services and support for customers. **This is a 6-month program offered in Barre.**

**WOODSHOP ENTREPRENEURIAL PROGRAM:** teaches advanced technical skills in a woodshop for those interested in exploring and pursuing business ownership in a trade. Introductory business ownership classes are offered through a partnership with local agencies. **This is a 6-month program offered in Burlington.**



## WORK EXPERIENCE



ReTRAIN's Work Experience programs offers hands-on training in a variety of settings and skill areas. Flexible scheduling is combined with individual needs to create customized trainings for youth and adults who need an introduction to work and worksite expectations.

Work Experience training is available in:

- Cash register and money handling
- Customer service and phone skills
- Attendance and punctuality
- Time and task management
- Other professional skills that may need improvement and/or practice

## YOUTHBUILD

ReTRAIN's YouthBuild program serves 16- to 24-year-old men and women in Chittenden and Washington counties who have dropped out of high school and need a comprehensive development and job training opportunity.

Youth are trained in construction skills while building affordable housing, learning energy efficiency skills, and working alongside ReBUILD's Deconstruction Service.

Students have the opportunity to earn a high school diploma or GED, while preparing for vocational school or college. The curriculum integrates academics with life skills. Classes are small, allowing one-on-one attention to students.

